

**Minutes of the 799th meeting of Toft Parish Council
Held on Monday 9 January 2023 at 7.00 pm in The People's Hall, Toft**

Present: Councillors: M Yeadon (Chairman), E Miles, C Watson, E Darbyshire and S Collinson.

In attendance: 1 member of the public, County Cllr Michael Atkins and Mrs Gail Stoehr (Clerk).

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

A resident raised faint road markings near the shop. Cllr Darbyshire confirmed that she had already reported these to CCC online.

Cllr Atkins outlined the procedure for reporting road lines to CCC. Cllr Darbyshire is to write to Simeon Carroll in this connection.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

None.

1.2 To receive declarations of interests from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations and to grant any dispensations

None.

County Cllr Atkins reported:

- Bridget Smith, Leader of South Cambridgeshire District Council, has written to East West Rail. The Chairman confirmed that the letter had been signed by Toft Parish Council. Funding for East West Rail had been re-confirmed in the Chancellor's Autumn statement. Feedback on the consultation was awaited.
- The County Council is to make the final decision on congestion charging.

2. To approve the minutes of the last meeting on 5 December 2022

RESOLVED that the minutes of 5 December 2022 be approved as a true record and signed by the Chairman. (Prop MY, 2nd EM, unanimous)

3. To consider any matters arising from the last or a previous meeting including

3.1 (3.1) To consider any applications for co-option or how to fill any vacancies left either by insufficient candidates at election or casual vacancies

No applications had been received. There were two vacancies.

RESOLVED having done an audit of the skills and areas missing that the Chairman should mail drop residents in the High Street and businesses in the village as representation from them would be of value on the Parish Council.

3.2 (3.3) Climate Change and Green Issues – update on discussions with CCC

RESOLVED that Cllr Collinson should look for a list of projects and funding opportunities and aim to bring a list of 10 items to the next meeting for consideration by the Parish Council.

3.3 (3.4) Proposed notice board at The Birdlings – to consider report and recommendation

RESOLVED that Cllr Collinson should submit an application to SCDC for a Community Chest grant to cover the cost of the notice board. (Prop MY, 2nd SC, carried with 3 in favour and 2 abstentions)

3.4 (3.6) CCC LHI Scheme 2023-2024 – to consider report on options and potential arrangements

RESOLVED, noting that no application had been made, that Cllrs Darbyshire and Miles should consider an application for the next bidding round for consideration by the Parish Council later in the year. A suggestion was made for charging batteries on the MVAS equipment.

RESOLVED to note that Cllr Collinson will arrange to move the equipment now the new posts have been received.

- 3.5 (4.1) SCDC – Six free trees offer - update
The Chairman reported that he had spoken to the Village College and that they would order and plant the free trees.
- 3.6 (7.5) Defibrillator training session – to consider the cost and potential arrangements
RESOLVED that the Parish Council is willing to fund the training for the village.
RESOLVED that Cllr Watson should arrange the training and be provided with an order number.
- 3.7 (November meeting) Proposed multiplay equipment – to consider recommendation and proposed location
RESOLVED that Cllr Miles should meet with Cllr Watson to review the site and draw up a location plan for consideration at the next meeting.
4. **To consider correspondence received since the last meeting requiring the Council's attention**
- 4.1 SCDC – Joint Planning Compliance Policy consultation (deadline 20 January)
RESOLVED to make no response.
5. **Finance, Procedure and risk assessment and use of delegated powers**
- 5.1 To consider the finance report and approve the payment of any bills
RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved. (Prop MY, 2nd EM, unanimous)
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|---------------------------|-------------------------------|---------|
| Salaries | | £249.63 |
| Community Heartbeat Trust | VETS | £120.00 |
| LGS Services | Admin Support December | £443.50 |
| M Yeadon | Calendar – Christmas greeting | £15.00 |
| Cambridgeshire ACRE | Affiliation fee | £57.00 |
- Credits, including allotment rents, were noted.
- 5.2 To receive play inspection reports and consider any work required
RESOLVED to receive Cllr Watson's verbal report that litter was present.
- 5.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property
None.
- 5.4 To review the budget FY2023 and consider arrangements for any outstanding projects or spending and also the earmarked reserves
RESOLVED having reviewed the current budget and any under-spends and earmarked reserves:
- The notice board refurbishment of the warped doors cost to be taken from the P3 footpaths fund.
 - Sports Day – Cllr Yeadon is to email the Sports Day organisers.
 - to via £2000 from this year's S137 to a Operation Orb S145 entertainment budget to make provision of £2,000 for marquee hire.
 - To earmark at year end if not spent defibrillator, Operation Orb, Streetlights and LHI School Lane 20mph
- 5.5 To consider and approve the budget for FY2024
RESOLVED in addition to the draft budget prepared by the RFO to make budgetary provision include Street lighting £2,000, Defibrillator £200, Trees, for a survey and £500, Special projects of £1,000 to possibly cover bus shelter refurbishment, plus speed reduction measures LHI £2,000, trees by the Jubilee tree £1,204
RESOLVED that the budget for FY24 be approved. (Prop MY, 2nd EM, unanimous)
- 5.6 To set and demand the precept for FY2024
RESOLVED to set and demand the precept for FY2024 at £21,679.00 as being the amount required by the Parish Council to balance its budget. (Prop MY, 2nd EM, unanimous)
6. **To consider any Planning or Tree works applications or related items received**

- 6.1 Planning applications
- 6.1.1 20/03339/CONDB – Land west of 80 West Street – Submission of details required by condition 3 (CEMP), 4 (Foul and surface water drainage), 5 (Materials), and 6 (Landscaping scheme) of planning permission 20/03339/FUL
Noted.
- 6.2 SCDC decisions for information
- 6.2.1 22/04614/HFUL – 1 Glebe Close – Single storey side and rear extension along with minor internal alterations and amendments to entrance – Permission granted by SCDC.
- 6.2.2 21/01919/CONDA – Land rear of 6 Hardwick Road – Submission of details required by condition 7A (Environmental desk study) of planning permission 21/01919/FUL – Condition discharged in part.
- 6.2.3 20/03757/CONDA – Land adjacent to 6 Hardwick Road – Submission of details required by condition 3A (Environmental desk study) of planning permission 20/03757/FUL – Condition discharged in part
- 6.2.4 22/04143/HFUL – 72 West Street – Extension to garage to form home office – Permission granted by SCDC.
- 6.3 Tree works applications
None.
- 7. Members items and reports for information only unless otherwise stated**
- 7.1 Village Maintenance
None.
- 7.2 Highways
RESOLVED to receive Cllr Darbyshire’s verbal update on outstanding reports to CCC.
- 7.3 Toft People’s Hall
RESOLVED to note the email from Steve Pugh, Chairman of Toft People’s Hall, reporting on the last project and the next project for alterations and changes to the porch. The report covered the costs and justification for what would be achieved, the accounts, and the reasons why the People’s Hall could not afford to carry out the works themselves. This is to be an agenda item for the next meeting.
- 7.4 Footpaths
RESOLVED to receive Cllr Miles verbal report that she had reported a gate on the north end of a resident’s field. CCC is aware of the problem but there are no funds available to repair it.
- 7.5 Defibrillator report
RESOLVED to note all is in working order.
- 7.6 Birdlings liaison
Nothing further to report.
- 7.7 Proposal that the Parish Council considers Operation Golden Orb and the Parish Council’s involvement
Taken earlier under item 5.4.
- 7.8 Proposal that the Parish Council considers a bid to the Community Chest Fund for new play equipment
RESOLVED that Cllr Watson may apply for a Community Chest grant for the proposed new toddler climbing frame and the Parish Council will match fund the grant.
- 8. Closure of meeting**
There was no further business and the meeting closed at 9.51 pm.

SignedChairmandate.